



FIRE ALARM SYSTEM LOGBOOK

In accordance with BS 5839-1:2017 (UK)

Provided by AKH Systems Ltd - www.akh-systems-ltd.co.uk

System Design & Commissioning

System Category (e.g. L1, L2, M): _____

Design Organisation: _____

Installation Organisation: _____

Date of Commissioning: _____

Commissioned By (name/signature): _____

User Instructions

Basic instructions on how to:

- Operate the control panel
- Silence alarms
- Reset the system
- Disable sounders/zones
- Acknowledge faults
- Take action in the event of a fire or fault

Zone Plan Location

The zone plan is displayed at (e.g. next to CIE): _____

AKH SYSTEMS LTD
INFO@AKH-SYSTEMS-LTD.CO.UK
WWW.AKH-SYSTEMS-LTD.CO.UK
TEL: 07811 469580
COMPANY NO: 16525270



Weekly Fire Alarm Test Record

Date: _____ Time: _____ Zone/Test Point: _____

Tested by: _____ Signature: _____

Date: _____ Time: _____ Zone/Test Point: _____

Tested by: _____ Signature: _____

Date: _____ Time: _____ Zone/Test Point: _____

Tested by: _____ Signature: _____

Date: _____ Time: _____ Zone/Test Point: _____

Tested by: _____ Signature: _____

Date: _____ Time: _____ Zone/Test Point: _____

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Date: _____ Time: _____ Zone/Test Point: _____

Tested by: _____ Signature: _____

Date: _____ Time: _____ Zone/Test Point: _____

Tested by: _____ Signature: _____

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False Alarm Record

Date: _____ Time: _____ Location: _____

Cause of false alarm: _____

Action taken: _____

Date: _____ Time: _____ Location: _____

Cause of false alarm: _____

Action taken: _____

Date: _____ Time: _____ Location: _____

Cause of false alarm: _____

Action taken: _____

Date: _____ Time: _____ Location: _____

Cause of false alarm: _____

Action taken: _____

Date: _____ Time: _____ Location: _____

Cause of false alarm: _____

Action taken: _____



Maintenance & Servicing Record

Date of Visit: _____ Engineer: _____

Actions Taken / Parts Replaced: _____

Next Maintenance Due: _____

Date of Visit: _____ Engineer: _____

Actions Taken / Parts Replaced: _____

Next Maintenance Due: _____

Date of Visit: _____ Engineer: _____

Actions Taken / Parts Replaced: _____

Next Maintenance Due: _____

Date of Visit: _____ Engineer: _____

Actions Taken / Parts Replaced: _____

Next Maintenance Due: _____

Date of Visit: _____ Engineer: _____

Actions Taken / Parts Replaced: _____

Next Maintenance Due: _____



System Modifications & Authorisations

Date: _____ Description of Change: _____

Approved By (name/signature): _____

Date: _____ Description of Change: _____

Approved By (name/signature): _____

Date: _____ Description of Change: _____

Approved By (name/signature): _____

Date: _____ Description of Change: _____

Approved By (name/signature): _____

Date: _____ Description of Change: _____

Approved By (name/signature): _____



Fault Record Log

Date: _____ Fault Identified: _____

Rectified By: _____ Date Resolved: _____

Date: _____ Fault Identified: _____

Rectified By: _____ Date Resolved: _____

Date: _____ Fault Identified: _____

Rectified By: _____ Date Resolved: _____

Date: _____ Fault Identified: _____

Rectified By: _____ Date Resolved: _____

Date: _____ Fault Identified: _____

Rectified By: _____ Date Resolved: _____